

R.C.M SCIENCE COLLEGE, KHALLIKOTE, GANJAM

ACADEMIC CALENDER FOR THE YEAR 2020-21

(Prepared by IQAC of the College)

1. Commencement of the Academic Year:- **June 2020 (Subject to amendment by the Govt. in the Department of Higher Education/UGC on account of COVID-19 Pandemic).**
2. Admission of +3 1st Year students:-
(Science, Commerce and Arts) **As per the notification of Government in the Department of Higher Education, Odisha.**
3. Commencement of Online Classes for UG 3rd & 5th Semester, PG 3rd Semester:- **From 13/07/2020.**
4. Commencement of Classes of UG 1st & PG 1st Semester:-
UG & PG Even Semesters: **As per the notification of Government in the Department of Higher Education, Odisha. From the next working day after term end Odd semester examinations are over.**
5. Submission of application by Faculty Members through their respective Head of the Departments to the Principal for conducting Research projects mobilizing resources from various funding agencies. **By end of October 2020.
(Peer Motivator: Respective Heads of the Depts.)**
6. Submission of application by the Depts. for conducting Workshops/ National and International seminars, webinars:- **By October 2020.
(Peer Motivator: Respective Heads of the Depts.)**
7. Submission of Scientific Innovative Project Report and proposal for creating incubation Centre by Science Departments except Physics Dept :- **By December 2020 for onward submission to different:- awarding agencies.
(Peer Motivator: Respective HODs of Science Depts.)**
8. Submission of information on Research Publications in UGC CARE Listed Peer Reviewed Referred journals:- **By February 2021.
as per Annexure-I.
(Peer Motivator: Respective HODs)**
9. Submission of information by faculty members on publication of Books and Chapters in edited volumes:- **By June 2021
as per Annexure-II.**
10. Submission of Bibliometrics, Scientometrics and h-index of the Publications during the academic year based on average citation index Scopus/ Wave of Science:- **By February 2021 as per Annexure-III
(Peer Motivator: Respective HODs)**
11. Submission of Data on Faculty participation in Seminars, Webinars, Conferences, Workshops, Symposia, FDPs, Orientation & Refresher courses:- **By February 2021 as per Annexure-IV
(Peer Motivator: Respective HODs)**
12. No. of collaborative activities for Research, Faculty Exchange, Student Exchange and Project work. conducted during the year (To be coordinated by Respective HODs and Academic Bursar):- **Proposal to be approved in the GB Meeting before December 2020 and report to be submitted by February 2021 as per Annexure-V & VI. Responsibility IQAC Coordinator for signature of MOUs.**

13. Library as a Learning Resource:- } The Librarian to submit the report twice in an Academic year by June 2020 and April 2021 as per Annexure-VII.
14. Submission of IT Infrastructure Report:- } The HOD of IT-cum-BCA & Computer Science Laboratories to submit the report twice in an Academic year by June 2020 and April 2021 as per Annexure-VIII & IX.
15. Review of Student performance and Learning Outcomes (Program wise & Course wise) :- } By August 2020.
16. Election of - Student's Union, Cultural Association, Literary Association, Athletic Club, Science and Commerce Association, } To be held on a single date as per the notification of DHE, Odisha.
17. Puja Holidays: } 22.10.2020 to 31.10.2020
18. End Semester Examination:- } Date will be published by the Controller of Examinations.
19. Publication of Result:- } Within 45 days from the date of completion of examination.
20. Christmas Day:- } 25th December 2020
21. Annual Sports, Literary and Cultural Functions:- } 05.01.2021 to 20.01.2021 (Subject to permission of Govt. in the Dept. of Higher Education due to COVID-19 Pandemic.
22. Total no. of Teaching Days:- } 180 days (Minimum)
23. Total no. of Holidays:- } 72 days (Excluding Sundays)
24. Publication of Master Timetable for the Succeeding Academic Session i.e. 2021-22:- } 06th April 2021
25. Distribution of Timetable among the Faculty members and submission to the Principal:- } 20th April 2021
26. Summer Vacation:- } 36 days (As per the notification of the Govt. in the Dept. of Higher Education.)
27. Submission of Curricular Planning Register by the faculty members for planned and effective curriculum delivery:- } On the date of Re-opening of the college through their respective Heads of the Department and Academic Bursar.
28. Students Capability enhancement schemes:- } Faculty members are to be given responsibility for conducting Students Capability Enhancement scheme. Report to be submitted as per Annex- X.
29. Submission of Student Track Report by the Mentors:- Coordinator: (i) Academic Bursar & (ii) Officer-in-Charge Career Counseling Cell } By November 2020 for 2020 pass out batch
By November 2021 for 2021 pass out batch.
As per Annexure-XI, XII, XIII & XIV.
30. Parent Teacher Meeting (Honours Dept. wise) Any one member of GB to be invited as observer:- } January 2021.

Memo No. 196 //Date: 01/08/2020

Copy circulated among all members of teaching staff for information and necessary action.

Principal

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